

Application for Name Change or Transfer of Permit or Exemption  
Alabama Department of Environmental Management

1. Existing Facility: The facility, site or location with the current permit or registration.

Permit or Registration No. \_\_\_\_\_

Expiration Date: \_\_\_\_\_

County: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

2. Application for Name Change: An application for name change must be made by the current permittee or registrant. A name change does not change any condition of the permit or registration approval.

Responsible Official Making the Request to Change the Name of the Permittee or Registrant:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Change of Mailing Address: \_\_\_\_\_

e-mail: \_\_\_\_\_ Date: \_\_\_\_\_

Current Name: \_\_\_\_\_

Proposed Name: \_\_\_\_\_

Effective Date of Name Change: \_\_\_\_\_

3. Person Requesting Transfer of Permit or Registration: An application to transfer must be made by the current permittee or registrant.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

e-mail: \_\_\_\_\_ Date: \_\_\_\_\_

4. Person Accepting Transfer of Permit or Registration: Transfer of a permit or registration does not change any condition of the permit or registration approval. By their signature below, the person accepting transfer of the permit or registration assumes all responsibility for the facility and agrees to abide by all permit or registration conditions.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Change of Mailing Address: \_\_\_\_\_

e-mail: \_\_\_\_\_ Date: \_\_\_\_\_

5. Landowner: (Signature of the landowner(s) acknowledges that this application is being made and is required if the applicant is different from the landowner).

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

6. Fees: Include the appropriate application fees with this form. Appropriate fees may be found in ADEM Admin. Code 335-1-6.

7. Submittal: Submit this form and applicable fees to:

Alabama Department of Environmental Management  
Solid Waste Branch

P.O. Box 301463 (mailing address)  
Montgomery, AL 36130-1463

1400 Coliseum Blvd. (physical address)  
Montgomery, AL 36110-2059

An electronic version of this application may be submitted to ADEM at [TireMail@adem.state.al.us](mailto:TireMail@adem.state.al.us). All attachments to this application must also be submitted in an electronic version.

For additional information, contact the ADEM Solid Waste Branch at 334-271-7988.

## INSTRUCTIONS

### Application for Name Change or Transfer of Permit or Exemption

#### 1: Existing Facility.

Complete all items for the facility, site or location with the current permit or registration. This section must be completed for a name change or for a transfer of a permit or registration.

#### 2: Application for Name Change.

Give the name, title and contact information for the person requesting to change the name of the permittee or registrant. The person requesting the name change must be a responsible corporate official, as defined in 335-4-1-.01. Complete all items for the current named facility, site or location and the new name of the facility, site or location. Check if the mailing address of the facility will change.

#### 3: Person Requesting Transfer of Permit or Registration.

For a permit or registration to be transferred, the current holder must apply for the transfer. Give the name, title and contact information for the person requesting the transfer of the permit or registration. The person requesting the transfer must be a responsible corporate official, as defined in 335-4-1-.01.

#### 4: Person Accepting Transfer of Permit or Registration.

Give the name, title and contact information for the person accepting the transfer of the permit or registration. The person accepting the transfer must be a responsible corporate official, as defined in 335-4-1-.01. Check if the mailing address of the facility will change.

#### 5: Landowner.

The persons owning an interest in the land where a facility or site is located must acknowledge that the current permittee or registrant is seeking to change the name or transfer the permit or registration. Give the name, title and contact information for the person(s) owning an interest in the land.

#### 6: Fees.

An application for name change or transfer will not be processed until applicable fees are paid. Fees are as shown in ADEM Admin. Code 335-1-6-.04(2).

#### 7: Submittal.

Submit the completed form and applicable fees as shown on the permit application. An electronic version of this application may be submitted to ADEM at [TireMail@adem.state.al.us](mailto:TireMail@adem.state.al.us). All attachments to this application must also be submitted in an electronic version. Contact ADEM at 334-271-7988 regarding electronic payment of fees or for additional information about this application form.

Regulations in ADEM Admin. Code 335 may be found on the ADEM web site at: [www.adem.state.al.us/Regulations](http://www.adem.state.al.us/Regulations). Scrap tire regulations are in Division 4. Fee regulations are in Division 1, Chapter 6.